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City of Newport Beach, CA  
**City Manager's Newsletter**

**TO:** Mayor Gardner & Council Members  
**FROM:** Dave Kiff, City Manager  
**DATE:** March 23, 2012

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Please enjoy the attached newsletters...



## COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager  
From: Kimberly Brandt, Community Development Director  
Subject: City Manager's Newsletter  
Date: March 23, 2012

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### **Planning Division**

#### ***New Applications***

- A comprehensive sign program for the property located at 2509 E. Coast Highway to allow theater signage for the *New Port Theater*.
- A variance and modification permit for a residence located at 245 Evening Canyon Road to allow an 80 percent addition to the existing home which projects into the left side yard setback and is non-conforming to the parking requirements.

#### ***Counter Activity Report***

The following is a sample of the Planning Division's recent activities.

PLANNING COUNTER ACTIVITY FOR MARCH 5 <sup>TH</sup> TO 16 <sup>TH</sup>	
254	CUSTOMERS SERVED (AVERAGE OF 25 PER DAY)
83	PLANS REVIEWED AT THE COUNTER
69	PLAN CHECKS APPROVED OVER THE COUNTER (83 PLANS SUBMITTED FOR A TOTAL OF 83%)

### **Building Division**

#### ***Building Activity Update***

The Building Division is experiencing an influx of permit applications for new single family homes. In the past week, applications have been received for seven custom homes.

One of two new parking structures that will support the new high rise at 520-550 Newport Center Drive was submitted for plan review. The size of the structure is 222,575 square feet and will support 697 parking spaces.

During February of 2012, the Building Division served 1,206 applicants which is a 29 percent increase from the previous year.

## **Code Enforcement Division**

### ***Balboa Village Revitalization Project Update***



***Before: Chipped paint***



***After: Fresh coat of paint***



In response to recent complaints, the Code Enforcement staff has continued working with several commercial property owners and tenants within Balboa Village to ensure compliance with the City's property maintenance standards. Several more building owners within the Village have been asked to make improvements to the façade of their buildings (e.g., repair any chipped, peeling, or weathered paint, etc.).



***Before: Weathered paint***



***After: Freshly painted building***

### ***Balboa Island Improvement Association (BIIA) Meeting***

Code Enforcement Supervisor Matt Cosyion gave a presentation at a recent BIIA general membership meeting. Mr. Cosyion discussed code enforcement practices and procedures, the gas-powered leaf blower ban, the Refuse Abatement Program, and other common code complaints. There was a brief question and answer session, and the attendees were given handouts with information related to the Code Enforcement Division.



## FINANCE DEPARTMENT

ACCOUNTING • FINANCE & TREASURY • OMB • REVENUE

March 23, 2012

**TO:** DAVE KIFF, CITY MANAGER

**FROM:** Tracy McCraner, Finance Director/Treasurer

**SUBJECT:** CITY MANAGER'S NEWSLETTER

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### **TRAINING, TRAINING, TRAINING**

This week Budget Manager Susan Giangrande along with Budget Analysts Shannon Espinoza and Katherine Warnke-Carpenter attended a two-day training session on "Performance Budgeting" offered by the Government Finance Officers Association. Finance Director Tracy McCraner attended a week long public policy academy at the Harvard Kennedy School of Government. We are confident the programs will generate tangible performance results for our organization.

Also this week, Deputy Finance Director Dan Matusiewicz and Revenue Manager Evelyn Tseng attended a parking operation and technology trade show and boot camp hosted by the Parking Industry Exhibition. We were amazed by the numerous and converging technology solutions available for parking operations and management that integrate operations, management, permit management, enforcement and revenue control. We are excited to explore their application in Newport Beach to further develop an integrated and flexible parking management plan that meets the diverse needs of our many constituents and stakeholders.

Next week Dan Matusiewicz and Susan Giangrande will participate in the Concordia Center for Public Policy program on "Creating High Performance Government in Orange County and Beyond."

### **CalPERS BOARD APPROVES DISCOUNT RATE AT 7.5 PERCENT**

As previously reported in the past two newsletters, CalPERS considered and now has formally approved lowering the actuarial discount rate .25%. As a direct result of the lower discount rate, Public Agency contributions will increase by 1 to 2 percent for Miscellaneous plans and 2 to 3 percent for Safety plans beginning Fiscal Year 2013-14. In dollars, a rough estimate of the increase for the City of Newport Beach plans may approximate \$1.7 million.

The full CalPERS press release is included below for your convenience:

SACRAMENTO, CA – The California Public Employees' Retirement System (CalPERS) Board of Administration today voted to reduce the discount rate to 7.5 percent, affirming the recommendation made by its Pension and Health Benefits Committee yesterday.

CalPERS Board also directed its Chief Actuary to analyze and bring back an option for consideration to phase in the increased pension costs to employers over a 2-year period.

The discount rate for the Public Employees' Retirement Fund was last changed 10 years ago when it was lowered to 7.75 percent from 8.25 percent. One year ago, the Board voted to keep the discount rate at 7.75 percent with the condition of another review in 2012.

"This was a difficult, but important, decision for the Board to make. We understand the impact this will have on our employers in meeting contribution requirements," said Rob Feckner, Board President. "However, current economic conditions impelled us to make this change now, and our actuaries will continue to evaluate the discount rate in the coming years."

The discount rate is calculated based on expected price inflation and real rate of return. According to studies conducted by CalPERS and external actuaries, inflation has been in decline for the last 25 years. As a result, CalPERS Actuarial Office recommended a reduction in the price inflation from 3 to 2.75 percent. When added to the current real return assumption of 4.75 percent, this produces a discount rate of 7.5 percent. CalPERS actuaries offered the Pension and Health Benefits Committee two options to protect the soundness of the pension plan: a 7.25 percent discount rate that includes an adjustment to add an element of conservatism to further protect against lower returns, or a 7.5 percent discount rate without such an adjustment.

"It is important that we periodically review our assumptions to ensure that we remain focused on the long-term health of the Fund in order to protect the benefits that our members and employers rely on us to provide," said Committee Chair Priya Mathur. "This new discount rate reflects our expectations of what the markets will deliver in the future."

The discount rate will impact members and employers as follows:

State and schools employer contributions will increase by 1.2 to 1.6 percent for Miscellaneous plans and 2.2 to 2.4 percent for Safety plans beginning Fiscal Year 2012-13. According to staff estimates, the change in the discount rate is expected to cost the State \$303 million, of which approximately \$167 million would come from the State's general fund. The school increase would be approximately \$137 million.

Public Agency contributions will increase by 1 to 2 percent for Miscellaneous plans and 2 to 3 percent for Safety plans beginning Fiscal Year 2013-14.

The new discount rate will apply to new service credit purchase requests postmarked, faxed or delivered on or after March 15, 2012. Costs will increase between 5 and 13 percent depending on the individual circumstances of members. Members who have submitted a request prior to March 15 will be honored with the factors in effect as of the request date.

Retirement applications with a retirement date on or after March 15, 2012 will have the amount of their benefits under any optional form be calculated with the new discount rate. Members who choose optional benefits – leaving some part of their benefit to a spouse or beneficiary after their death – will experience approximately a 2 percent increase in cost.

CalPERS, with assets of approximately \$235 billion, is the largest public pension fund in the U.S. It administers retirement benefits for more than 1.6 million California State, local government, and public school employees, retirees, and their families on behalf of more than 3,000 public employers, and health benefits for more than 1.3 million enrollees. The average CalPERS pension benefit is \$2,332 per month. The average benefit for those who retired in the most recent fiscal year that ended June 30, 2011, is \$3,065 per month. More information about CalPERS is available at [www.calpers.ca.gov](http://www.calpers.ca.gov).

*SECOND WEDNESDAY TRAINING REMINDER*

April 11, 2012  
8:30 a.m. to 9:30 a.m.  
Council Chambers  
Fiscal Year End Processes & Deadlines



**Newport Beach Fire Department  
Office of the Fire Chief**

DATE: March 23, 2012  
TO: Dave Kiff, City Manager  
FROM: Scott Poster, Fire Chief  
**SUBJECT: CITY MANAGER'S NEWSLETTER**

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**Lifeguard Tryouts**

The Newport Beach Fire Department held competitive tryouts for the position of Seasonal Ocean Lifeguard Sunday morning, March 18.

Due to heavy surf and strong winds, the competitive events were moved to the Newport Bay, near 19th & Bay Avenue. The water temperature was 54 degrees and due to the strong winds, there was still a strong current in the Bay. A total of 67 applicants competed in the 1000 meter swim and 53 completed both events, including a 1000 meter run-swim-run.



The top 33 finishers were invited to an oral interview. If chosen, they will begin a 100-hour training academy to learn essential lifeguarding skills. Classes will be held on weekends this spring. The training classes focus on Ocean Rescue Prevention and Techniques, City Municipal Codes and Policies, CPR, and First Aid.



### **Junior Lifeguard Registration**

We would like to give a big “Thank You” to the Information Technology (IT) Division who set up a new online registration process for our Junior Lifeguards. Registration began the week of March 19, and the process was completed entirely online. In previous years, applicants would have to bring registration forms to Junior Lifeguard Headquarters to register. A long line often formed early in the morning with dedicated parents who wanted to ensure their children got in the morning session. This year the morning session filled in 34 minutes. The new process spared numerous parents from lining up for hours, as well as many hours of staff time. A total of 1,385 prospective Junior Lifeguards passed the recent qualifying swim tests. Thanks again to IT for making this process much easier on everyone involved.

### **John Wayne Air-Sea Disaster Exercise**

Fire Suppression and Lifeguard personnel participated in the annual Air-Sea Disaster table top exercise on March 21<sup>st</sup> at the John Wayne Airport. The exercise simulated an aircraft disaster which required response to the Back Bay and neighboring residential areas. Personnel worked through the plan to have a successful exercise that met the needs of all agencies involved.

### **Ensign- Action Heroes Day**

Fire Suppression and Lifeguard personnel participated in “Action Hero Day” at Ensign Middle School on Wednesday, March 21.

The event gave students an opportunity to meet local police, firefighters, and lifeguards and the chance to learn more about their occupations.



### **CERT “Drill the Skills”**

On Saturday, March 24, the Newport Beach Fire Department will hold its Community Emergency Response Team (CERT) “Drill the Skills” for over 100 CERT volunteers. The “Drill the Skills” event is held twice each year from 9:00 a.m.-1:00 p.m. at the Santa Ana Heights Fire Station #7. “Drill the Skills” is a chance for new CERT graduates from both Spring 2012 CERT programs, as well as active CERT graduates, to refresh their skills and renew their certifications.

For the drill, CERT volunteers will be divided into six neighborhood teams and will participate in six stations. The six stations are outdoor search and rescue, indoor search and rescue, fire suppression, triage, neighborhood organization, and disaster medical operations review.

At the conclusion of the drill, CERT volunteers from both Spring CERT classes participate in a graduation ceremony. Newport Beach CERT volunteers are certified as disaster service workers, ready to help the Newport Beach community following unexpected disasters.





# **CITY OF NEWPORT BEACH**

## **HUMAN RESOURCES DEPARTMENT CITY MANAGER'S NEWSLETTER**

DATE: March 23, 2012

TO: Dave Kiff, City Manager

FROM: Terri L. Cassidy, J.D., Director of Human Resources

SUBJECT: News from HR and Risk Management

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### **Flexible Spending Account (FSA) CLAIM DEADLINE**

March 31<sup>st</sup> is the final date to file your 2011 FSA claims. Those who were enrolled in the City's FSA program for the 2011 plan year have until March 31, 2012 to submit receipts and claim any remaining funds in their account. **Just remember claims submitted must be for eligible services from January 1, 2011 through December 31, 2011.** Questions on claims can be directed to HR at 644-3256 or to Employee Benefit Specialist (EBS) at (888) 327-2770 or their website at [www.ebsbenefits.com](http://www.ebsbenefits.com).

### **WORKERS COMPENSATION WORKSHOP AND IN-HOUSE TRAINING**

Sheri Anderson and Rebecca Redyk, Human Resources Supervisors attended workers compensation training sponsored by the Council Of Self-Insured Public Agencies (COSIPA). The training consisted of critical thinking for self-insured claims professionals; updates from the Department of Industrial Relations and case law updates. This training provides a platform for agencies to discuss trends and troubleshoot issues with other agencies and administrators in workers compensation claims management.

Risk Management Division, in conjunction with CorVel – the City's workers compensation third party administrator, will be conducting basic workers compensation training for the Fire Department's supervisory staff next week. The training will cover claim filing (forms required), treatment locations, the Labor Code and claim processing.

## **SUMMER RECRUITMENTS**

With summer just around the corner, we have begun recruiting for our seasonal summer time positions.

### **Lifeguard Trainee Tryouts**

Human Resources held a competitive tryout for Lifeguard Trainees on Sunday, March 18. Candidates were required to complete a 1,000-meter ocean swim and a 1,000-meter run-swim-run. Thirty-three candidates scored high enough to continue on to the oral interview, which will take place this Saturday, March 24. Candidates that successfully pass the interview and hiring process will start the training academy April 21.

### **Pool Swim Instructor Tryouts**

Twenty-eight candidates will participate in a competitive tryout for Pool Swim Instructor on Sunday, March 25. The tryout consists of a 200-yard swim in less than 5 minutes, a brick tread for 60 seconds, the dive/recover/brick/tow series, and a 200-yard swim demonstrating proficiency in at least four different stroke types. The top scoring candidates will be invited to continue on to the oral interview tentatively scheduled for April 2 and 3.

### **Parking Lot Attendant**

Human Resources will be opening a recruitment for Parking Lot Attendant in the coming week. Candidates for this position are required to have six months experience working with the public, must have a high school diploma or equivalent and experience in cashiering is highly desirable. To fill out an online application, please visit the city's website at <http://www.newportbeachca.gov/index.aspx?page=87>.



## LIBRARY SERVICES DEPARTMENT

### Library – Cultural Arts



March 23, 2012

**To:** Dave Kiff, City Manager

**From:** Cynthia Cowell, Library Services Director

**Subject:** City Manager's Newsletter



### Staff Beaming Signing

Last Wednesday, library staff as well as members of the Board of Library Trustees, Friends of the Library and NBPL Foundation Board and City Arts Commission were invited to make a lasting mark on a beam in the new Library Expansion. In keeping with the ironworkers tradition of signing a beam when the steel structure of the building is complete, signers grabbed Sharpies and lined up to create a montage of signatures commemorating their involvement in this monumental building.

### Strategic Planning

The Library Administrative Team met offsite on Thursday morning to discuss strategic planning for the upcoming year. We discussed the evolving role of the library and how we can best fill the needs of the Newport Beach community in the future.



### Library Live with Hunter Drohojowska-Philp

As part of its on-going Library Live! Series, the NBPL Foundation hosted a lecture on Thursday night by Hunter Drohojowska-Philp, a Los Angeles-based art critic and journalist, who writes about art, design and architecture. She talked about her two books, *Full Bloom: The Art and Life of Georgia O'Keeffe* and *Rebels in Paradise: The Los Angeles Art Scene and the 1960s*, which was on the *Los Angeles Times* bestseller list in the non-fiction category for twelve weeks.

## Cultural Arts Services

### Mash Alexander Artwork



Mash Alexander has been a resident, student and artist in Newport Beach since his high-school days. Currently Mash lives and works as an artist in Costa Rica. When in school here, he was part of student government at Newport

Harbor High School and is interested in being a part of the “Searching for Democracy” project that is underway at the library.

Most importantly, Mash has provided two great art exhibitions for the City of Newport Beach. The images depicted are a series on Half Dome on display at Central in the cabinets temporarily housed upstairs. Additionally, Mash’s work is filling the walls at City Hall with vibrant colors. Many of his works illustrate maps of local and familiar coastlines and monoliths. Mash has dedicated this show to the memory of his mom, Charlie Alexander, a longtime volunteer at the Newport Beach Public Library.

### Newport Beach Art Exhibition and Sale

Applications, calls and emails are continuing for the Newport Beach Art Exhibition and Sale on Saturday, April 14 at Oasis Senior Center. This year the award categories have been altered to include 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> prizes in painting/mixed media, photography and sculpture. There will be one Judge’s Choice award in 2012.



The event will be set up similarly to year’s past, but in the Oasis multipurpose room. Banners will be placed at Mariners Fire Station and on the corner across from Oasis inviting the public to the reception. The reception will be open from 1-6pm for the public to browse, meet the artists and hopefully buy some art. Award announcements will take place at 4:30pm.



### Concerts in the Parks and Shakespeare by the Sea on the Horizon

At their March 12 meeting, City Arts Commissioners made their choices for talent and bands in this summer’s Concerts in the Parks series. On June 10, The Jerry Mandel Jazz Band will be performing at Grant Howald Park; on July 22, The Bracken Band will perform at Bob Henry Park; and, on August 5<sup>th</sup>, the U.K. Beat will return for another concert at Bonita Canyon Sports Park. In July (7<sup>th</sup> and 8<sup>th</sup>) Shakespeare by the Sea theatrical company will perform at Bonita Canyon Sports park with *Romeo and Juliet* and *Two Gentlemen of Verona*.





## MUNICIPAL OPERATIONS DEPARTMENT

March 23, 2012

**TO:** Dave Kiff, City Manager

**FROM:** Mark Harmon, Municipal Operations Director

**SUBJECT:** City Manager's Newsletter

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### **60 Year Old Water Valves Replaced**

On March 15<sup>th</sup>, the Water Maintenance and Repair Crew replaced two broken 6" water valves and added a third valve at 900 West Coast Highway. The original valves were installed in the 1950s and were no longer functioning correctly. Area businesses were informed of the repair project, which included shutting off water service temporarily.



The installation of the new valves took three hours and water service was restored. The new valves will allow for a more complete and timely shutdown of the water system in case of an emergency.

### **Storm Update and Clean Up Efforts**

Municipal Operations crews continue to clean-up following the storm that brought severe winds and rain to the City on Saturday, March 17<sup>th</sup>. The Corporation Yard rain gauge measured 0.60" of precipitation, which brings the annual rainfall total to 5.35". On-call City staff and crews from West Coast Arborists responded to downed trees and limbs on sidewalks, streets, and public right-of-way.

This week, mechanical skip loaders, street sweeping equipment, and hand sweeping crews performed additional cleaning on the Newport and Balboa Piers, Ocean Front sidewalks, and street ends. The beach areas were inundated with a large amount of wind-blown sand. Next week, staff will continue to clean and detail areas to ensure that everything is back in order.



*Great job to all involved in this timely clean-up effort.*



# NEWPORT BEACH POLICE DEPARTMENT

March 23, 2012

TO: Dave Kiff, City Manager  
FROM: Jay R. Johnson, Chief of Police  
SUBJECT: Newsletter

## Department Employees Honored



Pictured left to right –Reserve Officer Chip Cuthbert, Sergeant Joseph Short  
Volunteer Joel Gerson, Crime Prevention Specialist Kathy Lowe,  
Officer William Hume, and Chief Jay Johnson

The 41<sup>st</sup> Annual Police Appreciation Breakfast was held on Thursday, March 15, at 7:30 a.m., at the Hyatt Regency, Newport Beach. The event was hosted by the Newport Beach Chamber of Commerce and sponsored by Wells Fargo Bank, along with a number of organizations and businesses throughout the Community. Employees honored at the Breakfast were:

Officer William Hume  
Sergeant Joseph Short  
Crime Prevention Specialist Kathy Lowe  
Reserve Officer George “Chip” Cuthbert Reserve  
Volunteer Joel Gerson

Officer of the Year  
Supervisor of the Year  
Civilian of the Year  
Officer of the Year  
Volunteer of the Year

**Award of Merit** – The following Officers received the Award of Merit for saving the life of a barricaded subject who was attempting to harm himself. Officers responded to a call of a barricaded subject who was threatening to harm himself. While Officers were developing a tactical plan, the subject produced a large knife and began assaulting himself. Officers were able to safely restrain the suicidal subject and administer lifesaving first aid, thereby saving his life.



Sergeant Steve Burdette  
Officer Randy Querry  
Detective Pete Carpentieri

Officer Monica Aguilar  
Officer Randy Lawton

**Lifesaving Award** – The following Officer received the Lifesaving Award for saving the life of a subject who had been reported missing and was possibly suicidal. The Officer utilized exceptional investigative skills and, with the assistance of the Costa Mesa Police Department, located the despondent missing person, unconscious but breathing, at a Costa Mesa motel. The individual was resuscitated and transported to Hoag Hospital where she recovered from her injuries.

Officer Ryan Bean

**Lifesaving Award** – The following Officers received the Lifesaving Award for saving the life of a suicidal subject. Responding Officers located the victim in a locked garage where she was attempting to take her life through carbon dioxide poisoning. Without regard for their safety, Officers entered the poisonous environment, mitigated the affects, and initiated first aid on the barely breathing victim. They continued their lifesaving efforts and assisted Newport Beach Fire Department paramedics in transporting the victim to Hoag Hospital where she made a full recovery.

Lieutenant Jeff Brouwer  
Officer Neal Schuster

Officer Shawn Preasmyer  
Officer Adam Gilbert

**Lifesaving Award** – The following Officers received the Lifesaving Award for saving the life of a suicidal subject who had barricaded himself in a residence while armed with a knife. Responding Officers devised a tactical plan, entered the residence, finding the victim suffering from violent, self-inflicted stab wounds. They immediately initiated lifesaving first aid and, with the assistance of the Newport Beach Fire Department paramedics, transported the victim to the hospital where he survived his injuries.

Sergeant Corey Wolik  
Officer John Mika  
Officer Robert Hufford

Officer Pete Carpentieri  
Officer Anthony Yim

**Lifesaving Award** – The following Officers received the Lifesaving Award for heroic actions while attempting to save the life of a drowning victim. The first Officer responded to a call of a drowning victim at a hotel and immediately identified a female guest on the bottom of a hotel pool. The Officer recovered the victim from the bottom of the pool and, with the assistance of a second Officer, immediately began CPR in an attempt to resuscitate the victim. The victim was transported to the hospital by the Newport Beach Fire Department paramedics but tragically, did not survive.

Officer Neal Schuster

Officer Andrew Sarega

**Lifesaving Award** – The following Officers received the Lifesaving Award for saving the life of an arrestee in the Jail who was attempting to take his life. While conducting routine custodial duties, Custodial Officers discovered an arrestee who was preparing to hang himself inside his cell. They immediately responded, negotiated with the suicidal subject, and safely restrained him until he could be evaluated by mental health officials.

Custodial Officer Tim Stewart  
Custodial Officer Daran Kanbara

Custodial Officer Troy Long

The Police Department would like to once again thank the Newport Beach Chamber of Commerce and the Commodores Club for another outstanding Police Appreciation Breakfast. The efforts of the Chambers' staff who have hosted this event for the past 41 years are nothing short of remarkable. We would also like to recognize Wells Fargo Bank for their continued support of this event.

# PUBLIC WORKS DEPARTMENT

## City Manager's Newsletter

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To: David A. Kiff, City Manager  
From: Stephen G. Badum, Public Works Director  
Date: March 23, 2012

### **Energy Efficiency and Conservation Tips**

Did you know that the City recently joined the Orange County Energy Efficiency Partnership to support energy efficiency and conservation? This partnership with SCE and the cities of Fountain Valley, Costa Mesa, Westminster, and Huntington Beach, was formed to identify and address energy efficiency opportunities in municipal facilities, take action in supporting the California Long-Term Energy Efficiency Strategic Plan, and increase community awareness of demand-side management opportunities. Take a look at the following flyer to see how you can participate in this effort at work and at home!

### **Water Conservation – Spyglass Hill Garden Club Letter**

While efforts to encourage water conservation and curtail over-irrigation and washdown activities may not be hot topics at Orange Coast social gatherings, they are emblematic of the City's long term goal to continually strengthen the viability of the City by reducing our dependence on imported water and impacts to the bay, ocean and our watershed assets caused by poor water quality. Community outreach by Shane Burckle, the City's Water Conservation Coordinator, is one of our most effective ways for generating support in the community for these efforts. We thank the Spyglass Hill Garden Club for inviting Shane to its meeting and the kind words from its co-chairman, Gerri Shah. (See attached letter dated February 17, 2012).

### **Fourth Annual WaterMiser Workshop**



The City of Newport Beach's 4<sup>th</sup> Annual WaterMiser Workshop, hosted by Shane Burckle and John Kappeler, took place at the Central Library on Thursday, March 8<sup>th</sup>. Pam Berstler of G3 (Green Gardens Group) and Paul Herzog of Surfrider - Ocean Friendly Gardens, spoke to an enthusiastic audience of over 100 attendees about watershed hydrology and habitat and how to create water efficient landscapes that require minimal water and maintenance.

Those in attendance also enjoyed the vendor fair - viewing products from the landscape industry and conferring with landscape architects. The evening was topped off by a raffle and

*Public Works – A Well-Engineered Machine*



nearly everyone left with a gift donated by the vendors that included drought tolerant plants provided by Rogers' Gardens.

Attendees were enthusiastic and expressed a readiness to employ many of the suggestions in their gardens and landscaped areas.

If you are interested in the shared information but could not attend, watch the presentation playback on NBTv.

# WORKING TOGETHER TO CREATE A BRIGHTER FUTURE FOR EVERYONE

## TIPS FOR CONSERVING ENERGY AT WORK AND HOME

In Southern California, it costs more to produce electricity in the summer, when energy demand is at its peak, and less to produce electricity in the winter, during periods of lower demand. When you use energy wisely, you'll be saving money and the environment.

That's why your City and Southern California Edison (SCE) are partnering to encourage energy efficiency and conservation at work and at home. Using energy wisely in our everyday lives is a smart way to ensure our planet and its natural resources are protected.

Simple changes to your daily routine on how and when you use electricity can make a difference. For example, switch off unnecessary lights and at the end of the day turn off office equipment. Even using your washing machine, dryer or dishwasher before noon or after 6pm can help conserve energy when demand is at its highest.

Energy management is the first and best way to manage your energy use at work and home. It can help create a brighter future for us all. Here are a number of ideas to help you get started today.



### NO-COST WAYS TO SAVE ENERGY AT WORK

#### Office Equipment

- Turn off your screen savers. There is a common misconception that screen savers reduce a monitor's energy use; they do not. Today's screen savers actually waste power by keeping your computer active. Configure your computer's sleep mode to turn off your monitor after 10 minutes and your hard disks after 20 minutes.
- Insure that coffee pots, radios or other equipment have been switched off when not in use.
- At the end of the work day, turn off all equipment every night — especially monitors and printers. Monitors usually consume twice the electricity as CPUs.

#### Office Lighting

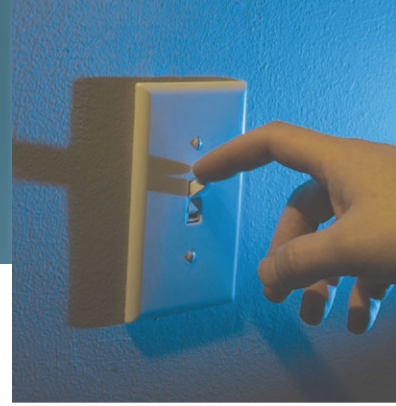
- Turn off lights at your workstation and utilize the natural light coming from your office or building windows.
- Use only the lights you need. Switch off lighting that is unnecessary.
- Always turn off lights in unoccupied rooms or areas that are not used as frequently during work hours, such as conference rooms or break rooms.
- Many areas may be overlit. Use multi-switching to turn off a portion of the lights, if possible.

#### Office Miscellaneous

- Wear layered clothing so you can adjust to temperatures and stay comfortable.
- Print two-sided whenever possible.

## DID YOU KNOW?

- Use laptop computers. Laptops use much less energy than a desktop computer. *[Source: U.S. Department of Energy]*
- Be an outlet for change and get involved! Create an Energy Team with co-workers to save energy and reduce office waste.
- 17% of all U.S. greenhouse gas emissions are generated by commercial buildings. *[Source: ENERGYSTAR.gov]*
- A new refrigerator with an ENERGY STAR® label uses between 20-40% less energy than conventional models. *[Source: U.S. Department of Energy]*
- ENERGY STAR®-qualified desk lamps or compact fluorescent light bulbs (CFLs) provide high-quality light output, use 75% less energy, and last up to 10 times longer than standard incandescent light bulbs. *[Source: ENERGYSTAR.gov]*
- "Smart" power strips sense the presence or absence of office workers and turn the attached equipment on or off accordingly. *[Source: California Energy Commission]*
- 30% of your city building's operating costs are from energy use and nearly one-third of the energy used goes to waste. *[Source: U.S. Department of Energy]*



# TIPS FOR CONSERVING ENERGY AT WORK AND HOME

## SAVING ENERGY AT HOME IS EASY, TOO

### Heating and Cooling

- When heating your home, lower thermostat by 3-5 degrees when you are at home and turn heat off when your home is unoccupied.
- Inspect air filters before the heating and cooling seasons as required by manufacturer and replace as needed. Dirty filters restrict air flow and increase energy costs.
- Shift heat-producing items away from your thermostat, as heat emitted by television sets, lamps, computers and other electronics will cause your A/C system to work harder to stay at the optimal temperature.

### Lighting

- For your bathrooms, hallways or bedrooms, install LED night lights with photo sensors to keep them off during daylight hours.
- To create a more soothing tone for spaces like living rooms and bedrooms, use energy-efficient CFLs in Soft White. Bright White CFLs can be used for bathrooms and other areas where sharper illumination is desired.
- Use timers, motion detectors and occupancy sensors to control lighting use, where possible.
- Replace torchiere lighting fixtures containing halogen lamps with more efficient compact fluorescent torchieres. They're safer, generate less heat and reduce electricity use by as much as 75%.

### Appliances and Electronics

- To avoid the energy waste associated with several, smaller loads, run your dishwasher and clothes washer only when completely full.
- Use your washing machines and dishwashers in the evening, when temperatures are lower and there is less electricity demand.
- After thoroughly cleaning out your dryer's lint trap and insuring the exhaust line is clean, use an automatic clothes-drying cycle instead of a timed cycle.

### Pools and Spas

- Install a pool or spa cover to minimize heat loss due to evaporation during heating.
- When replacing pool equipment, consider installing an energy-efficient pool pump motor.
- Use a timer to run pool filtering and sweeping during off-peak hours (before noon and after 6pm).

### Around the House

- Weather-stripping and caulking around doors and windows will reduce leaks and will prevent conditioned air from escaping to the outside or unconditioned air from getting inside.
- Take advantage of the free energy from our California sunshine and install solar panels on your rooftop or a solar thermal hot water system. Visit [www.sce.com/gosolar](http://www.sce.com/gosolar) for details.



## LEARN MORE

For more information about how you can improve the energy efficiency of your work place or home, please contact:

**Southern California Edison**  
800-736-4777  
Monday-Friday 8am-5pm  
[www.sce.com](http://www.sce.com)

**SCE Home Energy Efficiency Survey**  
800-278-8585  
[www.sce.com/homesurvey](http://www.sce.com/homesurvey)

**ENERGY STAR®**  
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R-647-V1-0910







40 Mission Bay Drive  
Corona Del Mar, California 92625  
February 17, 2012

Ref.: Program on "Water Wise"

Dear Shane,

The women of Spyglass Hill Garden Club want to thank you for your program on "Water Wise." It was truly enjoyed by all and very informative on the various issues of water conservation that the City of Newport Beach is addressing for the benefit of the community.

You made us aware of where our water supply originates from as well as how much water is being used and how important it is to have snow, but for the snow to melt and not evaporate in order to accumulate the precipitation of water for collection.

You made us all aware of the different rebate programs that are being offered for the homeowners to consider and take advantage of their use for their landscaping whether new or old. To help conserve the runoff of water into our street drains which carries numerous products that eventually ends up in our ocean that would affect the ocean as well as its inhabitants. So, we can all help to be aware and conserve the use of water.

Last but not least, thank you for taking time out of your busy schedule to inform us of this very important project that you've undertaken to help promote this awareness throughout our city and most important a very informational topic that affects everyone. Also, for bringing your guest from Valley Soil, to explain the irrigation reduction program and how they can help us to evaluate our landscaping usage of water and to use it "wisely".

Sincerely,

Gerri Shah  
Co-Chairperson Program  
Spyglass Hill Garden Club  
(949) 640-2354



**To: Dave Kiff, City Manager**

**From: Laura Detweiler, Recreation & Senior Services Director**

**Date: March 23, 2012**



### **CONSTRUCTION PROJECTS WITH NMUSD**

Recreation staff met with Newport Mesa Unified School District to discuss construction projects scheduled to be done this summer at Corona del Mar High School pool and adjacent parking lot. School officials and City staff have worked together to come up with alternative plans to allow for minimal disruptions to the City's summer aquatic programs and swim lessons. Summer lessons and programs are scheduled to begin on Monday, June 25.

### **OASIS SENIOR CENTER HAPPENINGS!**

- **Mayors for Meals** - March 21 was designated as Mayors for Meals day all across United States. On this day, Mayors from Cities across the country had the opportunity to ride along with a volunteer delivering meal to homebound seniors. Mayor Gardner joined Shelly Dobkins and delivered meals to 12 homes in the Dover Shores/Westcliff area. This was a great opportunity for City officials to visit and see our most frail residents and how Meals on Wheels help sustain them in their own homes.
- **CPRS Tour** - OASIS was part of the CPRS Conference "Parks and Recreation Facility Tour Program" on March 20. A large bus transported 50 conference participants to various locations in Los Angeles and Orange County. OASIS Project Architect Bob Coffee addressed the group and spoke about the different components of the architecture, some that were challenges and some that make the OASIS unique and the ideal Center for our members and participants. Staff was proud to share details regarding the social and recreational programs, transportation, social services and programs unique to OASIS like the Community Gardens and Sailing Club. After the brief presentation they toured the facility. Everyone was impressed with the architecture, the number of activities in session, and the inviting atmosphere.
- **Special Lecture** – Peace Corps Volunteer John Guy LaPlante presented his firsthand perspective and rewards and challenges of living abroad in the Peace Corps. He discussed living in the Ukraine for 27 months and noted that he turned 80 while serving and became the oldest Peace Corps Volunteer in the world. He entertained and amazed the audience with his stories and encouraged some seniors in the audience to embark upon a tour of the Peace Corps and come back with their own story to share.

<b><u>Upcoming Events</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Responsible Staff</u></b>	<b><u>Phone</u></b>	<b><u>Location</u></b>
NTAC production – <i>Crown Matrimonial</i>	3/30-4/29	7:30pm	NTAC	631-0288	Newport Theatre Arts Ctr
<i>City Track Meet</i>	4/20	4pm	A Ernst / S Williamson	644-3151	CdM High School
NTAC production – <i>The Boy Friend</i>	6/1-7/1	7:30pm	NTAC	631-0288	Newport Theatre Arts Ctr
<i>CdM 5K</i>	6/2	7am	J Cates	644-3154	CdM Ocean Blvd
<i>Summer Camps Begin</i>	6/25	7am	J Harmon/R Valdez	644-3151	All over the City



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